

**Capital Area Human Services District Board Meeting
June 4, 2018**

Directors Present: Amy Betts, Chair; Thomas Sawyer, Vice Chair; Laverne Aguillard; Christy Burnett; Kathy D’Albor; Gerri Hobdy; Gail Hurst; Vickie King; Becky Katz;

Directors Absent: Rev. Louis Askins; Dana Carpenter, PhD; Virginia Pearson and Gary Spillman

Executive Staff Member(s) Present: Jan Kasofsky, PhD, Executive Director

HB	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP
Approval of the June 4, 2018 Consent Agenda and Approval of the Minutes for May 7, 2018.	Ms. Betts	<p>Ms. Amy Betts, Board Chair, called the meeting to order at approximately 1:10 p.m. Ms. Vickie King made a motion to amend the Consent Agenda changing the meeting time from 3:00 p.m. to 1:00 p.m., adding Satellite Assessment to the topics and approval of the May 7, 2018 minutes. Ms. Christy Burnett seconded the motion.</p> <p>Kathy D’Albor made a motion to adjourn the meeting. The motion was seconded by Ms. Katz.</p>	There were no objections and the motion passed.
Public Comment	Ms. Betts	Ms. Betts read the Public Comment section. There was no public comment.	
Communications	Dr. Kasofsky	<ul style="list-style-type: none"> • The next BH Collaborative Meeting is on June 8th. The meeting format is changed for the next two meetings in order to finish the regional opioid plan. The plan will have 9 topics that will be written by Dr. Kasofsky, Vivian Gettys and Dr. Laughinghouse. The plan will be published in September 2018 and publishing paid for by funds from a federal grant. • Employee Appreciation Day – Dr. Kasofsky thanked Ms. A. Betts for writing a letter of appreciation to CAHSD employees in observation of Employee Appreciation Day. Dr. Kasofsky stated that the letter was well received by CAHSD staff. • Children’s Outdoor Waiting Area – The back of the building has been sealed off. Sod will be rolled out this week. The fence has been purchased and will be installed and in use by the ABA Program in early August. • Satellite Assessment: <ul style="list-style-type: none"> ➤ As noted in the CAHSD Strategic Plan, the mental health satellite clinics in East Feliciana and West Feliciana will be combined due to low utilization in the East Feliciana clinic. All East Feliciana clients have been contacted and have the option to transfer to 1) West Feliciana, 2) to be seen at the MDMHC in Baton Rouge, or 3) be transferred to an FQHC located in East Feliciana. At this time, the majority of clients want to continue their treatment with 	

		<p>CAHSD.</p> <ul style="list-style-type: none"> ➤ Due to client volume in Pointe Coupee, teleded is being considered for one week in each month. Dr. Kasofsky and Dr. Udofa will discuss with the physician who goes to Pointe Coupee with the Mobile Team. CABH is currently setup for teleded with MDMHC. There was discussion regarding how teleded works. 	
CAHSD Move Prep	Dr. Kasofsky	<ul style="list-style-type: none"> • Mr. Sawyer and Dr. Kasofsky will meet with Baton Rouge General on Wednesday regarding their available building space. All forms regarding amount and type of space CAHSD needs has been completed. A walk through of the Government Street campus was conducted to make an accurate assessment of space needed. 	
Louisiana Department of Health (LDH) Contract	Dr. Kasofsky	<ul style="list-style-type: none"> • Dr. Kasofsky stated that the LDH Contract is renewed annually. The Executive Directors have requested adequate time to for them to review the upcoming contract, to obtain a legal opinion and to provide their Board members an opportunity to review as well. Dr. Kasofsky provided an overview of upcoming leadership changes at LDH. 	
AOT Session	Dr. Kasofsky	<ul style="list-style-type: none"> • The Assisted Outpatient Treatment legislation was signed into law last week. John Nosacka did a great job working on this legislation. • Assertive Community Treatment (ACT) is a grant application that CAHSD has submitted to SAMHSA. We are hopeful the grant will be awarded to CAHSD. The grant is for a very intensive group for the SMI and includes the physician. It will be a subcontract with a group out of New Orleans who has experience working with the police. 	
Legislative Session	Dr. Kasofsky	<ul style="list-style-type: none"> • There were no other legislative bills pertaining to CAHSD this session. 	
FY18 Budget	Dr. Kasofsky	<ul style="list-style-type: none"> • CAHSD has done well FY18 due to under spending. 	
FY19 Budget	Dr. Kasofsky	<ul style="list-style-type: none"> • The FY19 budget is unknown at this time. Dr. Kasofsky provided an overview of some of the scenarios/recommendations that could impact CAHSD. (i.e. stop allowing Medicaid to reimburse for substance abuse treatment and to no longer allow Medicaid to be billed for mobile treatment and possible loss of SGR.) 	
SGR	Dr. Kasofsky	<ul style="list-style-type: none"> • Dr. Kasofsky provided an overview of the SGR Report. 	
Board Member Status	Dr. Kasofsky	<ul style="list-style-type: none"> • WBR is working to replace their vacant Board seat. They were sent the available criteria to use when selecting their nominees. 	
Report from Chairman			
Board Policy Review by Direct Inspection/Board Business			
Agenda Planning	Ms. Betts	<ul style="list-style-type: none"> • The Board reviewed the Agenda Planning Policy. Mr. Sawyer made a motion to approve the policy without changes. Ms. King seconded 	There were no objections and the

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Cost of Governance	Ms. Betts	<ul style="list-style-type: none"> The Board reviewed the Cost of Governance Policy. Mr. Sawyer made a motion to approve the policy without changes. Ms. King seconded the motion. 	There were no objections and the motion passed.
Election of officers	Ms. Betts	<ul style="list-style-type: none"> Delegates presented: Mr. Tom Sawyer, Chairman Ms. D'Albor, Vice Chair There were no other nominations made for the Chairman and Vice Chair. Ms. G. Hurst made a motion to accept and approve the nominations for Chairman and Vice Chair. The motion was seconded by Ms. B. Katz. Dr. Kasofsky thanked Ms. Betts for her service and for always being available when needed. 	There were no objections and the motion passed.
Board Member Evaluation	Ms. Betts	<ul style="list-style-type: none"> Board members were given the opportunity to submit their evaluation forms 	
Policy Review Assignment	Ms. Betts	<ul style="list-style-type: none"> Rev. Askins was absent and will present his assigned Financial Planning & Budgeting policy review at the next meeting. 	
Next Policy Assignment	Ms. Betts	<ul style="list-style-type: none"> No new policy assignment was made. 	
Next Meeting	Ms. Katz	The next Board meeting will be on August 6, 2018 @ 1:00 p.m. at CAHSD, 4618 Government Street, Baton Rouge, LA.	